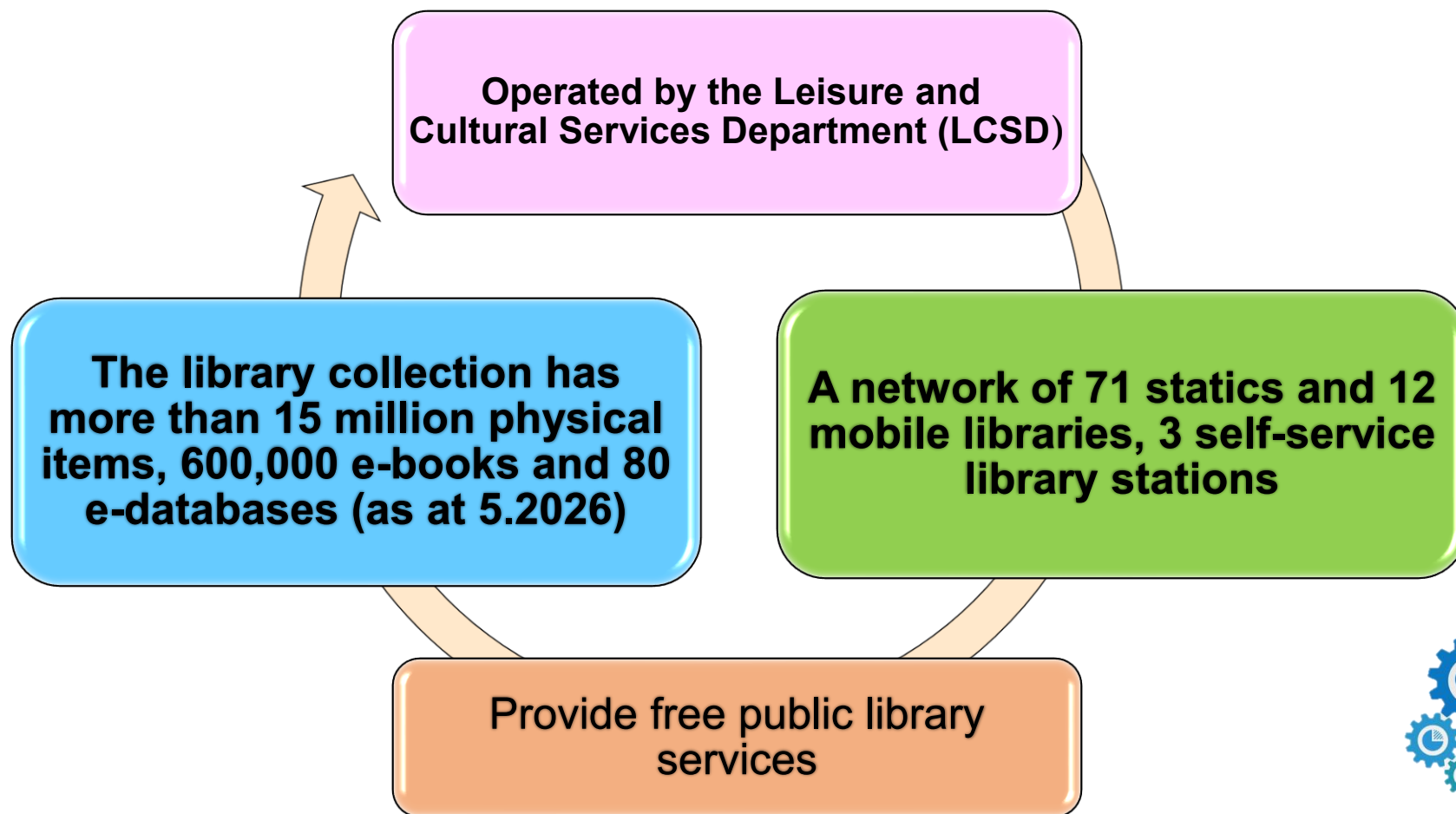


Career in Hong Kong Public Libraries

Hong Kong Library
Education and
Career Forum 2026



About Hong Kong Public Libraries



Hong Kong Public Libraries

Missions



1. Access for All



2. Enriching Knowledge



3. Cultivating Cultural Life



4. Read to Inspire and Create



5. Enhance Library Service by Technology



6. Connect and Engage

Types of Libraries

Library Network

1 Central Library

6 Major Libraries

32 District Libraries

32 Small Libraries

12 Mobile Libraries



Hong Kong
Central Library



Kowloon
Public Library



Sham Shui Po
Public Library



Stanley
Public Library



Mobile Library

Library Network

Self-Service Library Stations



@ Island East Sports
Centre Sitting-out Area

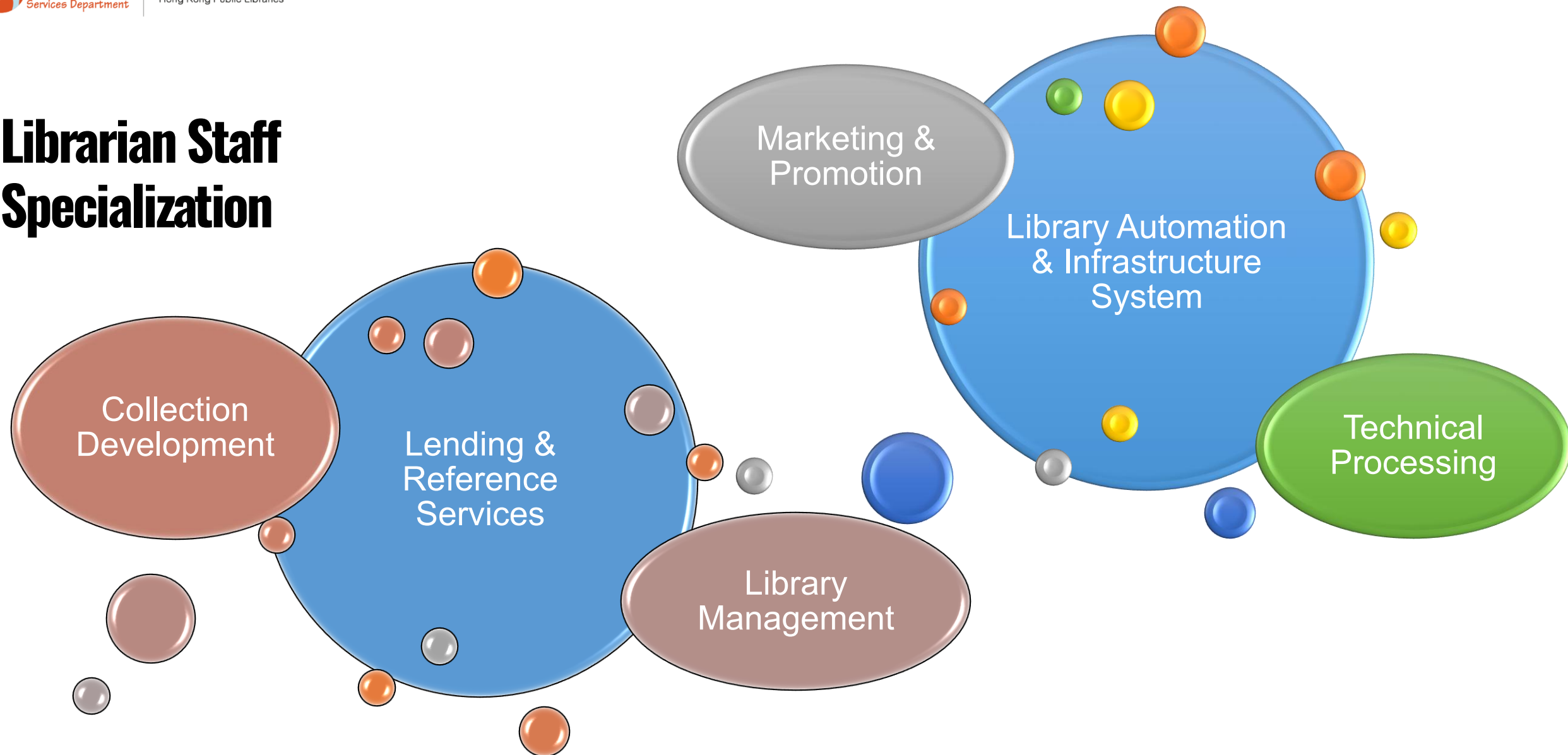


@ Hong Kong Cultural Centre



@ Tsuen Nam Road, Tai Wai

Librarian Staff Specialization



Librarian Staff Specialization

Library Management

- Library planning and development
- Renovation project
- Operational issues such as procurements, building services, office administration, etc.
- Finance and supplies
- Human resources management



Librarian Staff Specialization

Lending and Reference Services

- Readers' advisory service
- Specialized library collections
- Electronic reference service



Librarian Staff Specialization

Collection Development

- Establishing the needs of readers and formulating policies for selection, acquisition and weeding
- Participating in the selection of library materials
- Undertaking stock-editing



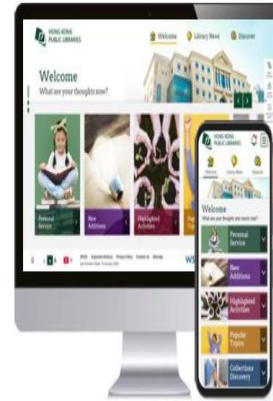
Librarian Staff Specialization

Technical Processing

- Familiarization with book trade
- Selection and acquisition of suitable library materials
- Classification and cataloguing of library materials



Librarian Staff Specialization



Smart Library System & Digital Resources Management

- Developing and maintaining Library Automation System and Digital Collection
- Providing support to Internet and computer facilities services
- Offering e-Services



Librarian Staff Specialization

Marketing & Promotion

- Organizing extension activities and outreach programs for promotion of reading and literary arts
- Liaising closely with schools, cultural and community organizations for promotion of public library services
- Preparing and publishing promotional leaflets, publicity materials, library newsletter, Facebook and Instagram posts.
- Conducting user education programs



Hong Kong Public Libraries

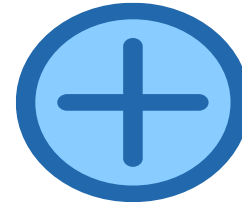
Librarian Staff Structure



Assistant Librarian

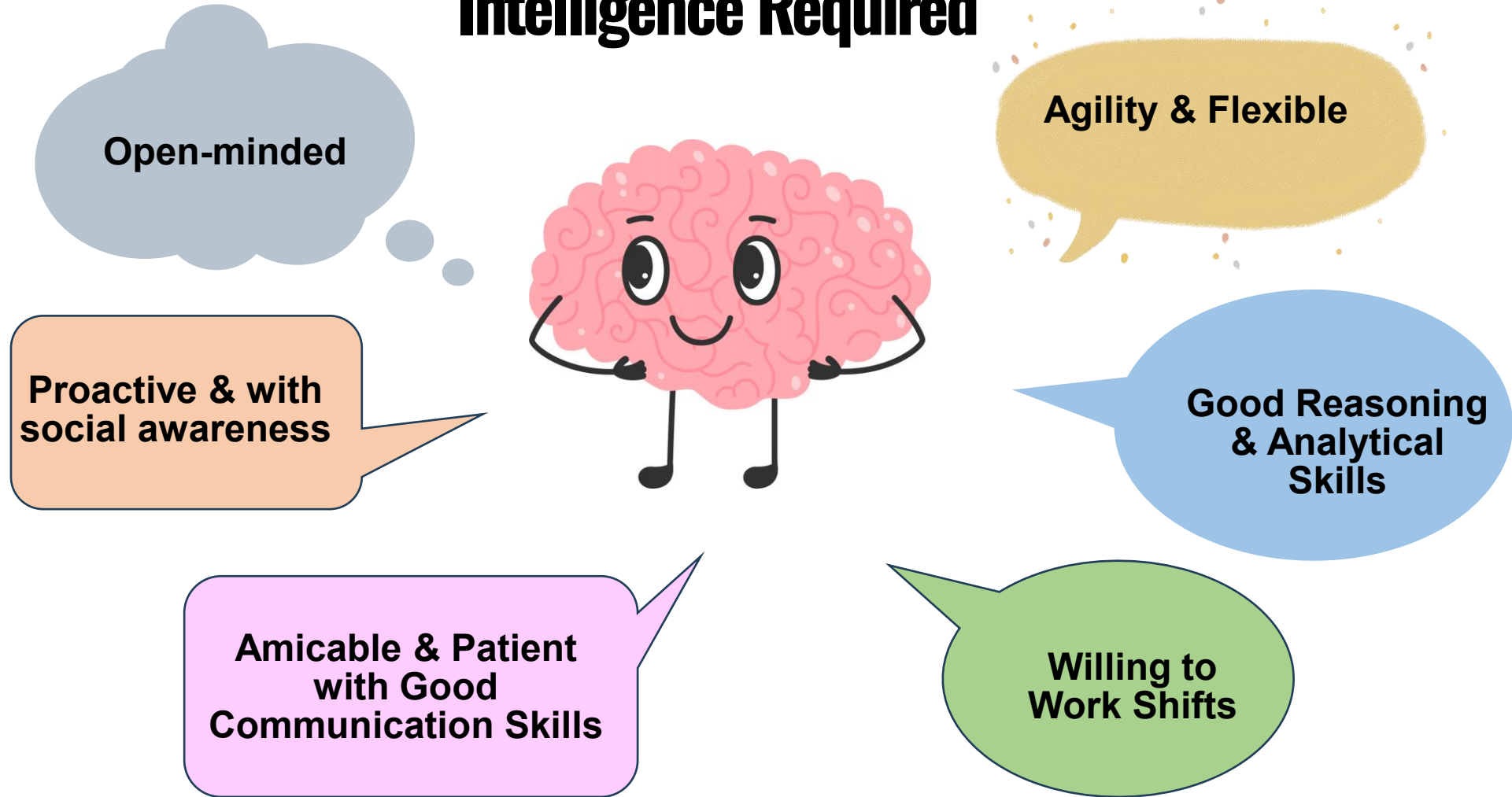
Minimum Entry Qualifications

A Bachelor degree from a Hong Kong university, or equivalent; and



- **“Level 1”** in Use of Chinese paper and **“Level 2”** in Use of English paper in the Common Recruitment Examination (CRE), or equivalent; and
- **“Pass” result in the Aptitude Test** in the Common Recruitment Examination (CRE); and
- **“Pass” result in the Basic Law and National Security Law Test.**

Librarian Staff Intelligence Required

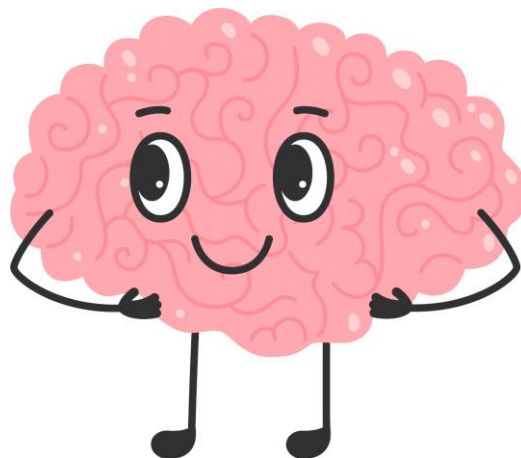


Librarian Staff Intelligence Required

**Skills in Information
Technology**

Language Skills

**Aptitude for Strategic
Planning**



Agility & Flexible

**Good Reasoning
& Analytical
Skills**

**Subject
Knowledge**

Terms of Appointment

Assistant Librarian

1. Civil service probationary terms for 3 years



2. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

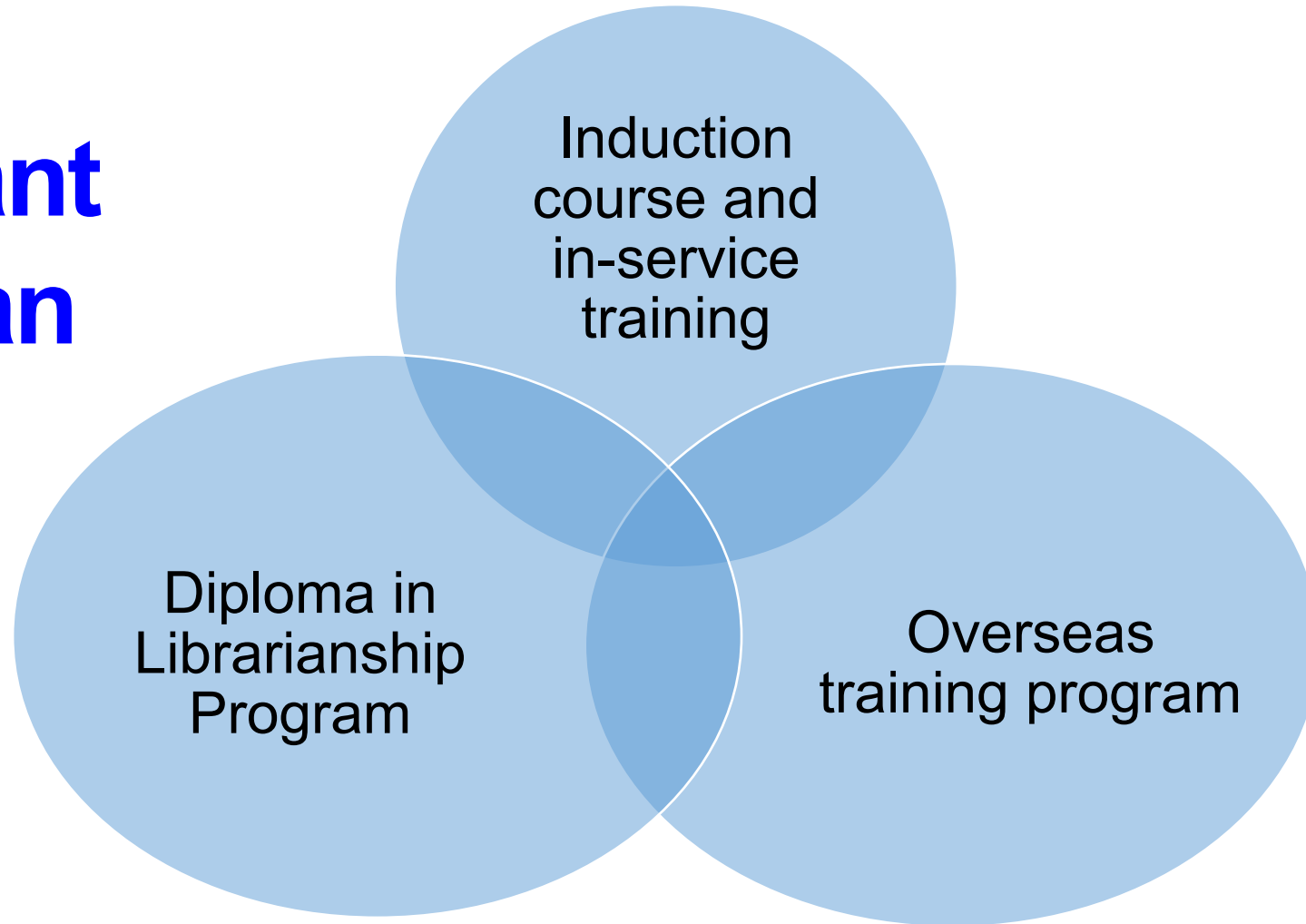


3. Salary: MPS Point 14 (HK\$ 33,405) – MPS Point 27 (HK\$61,865) per month (for reference only, subject to change)



Education and Training

Assistant Librarian



Hong Kong Public Libraries

Supporting Staff Structure



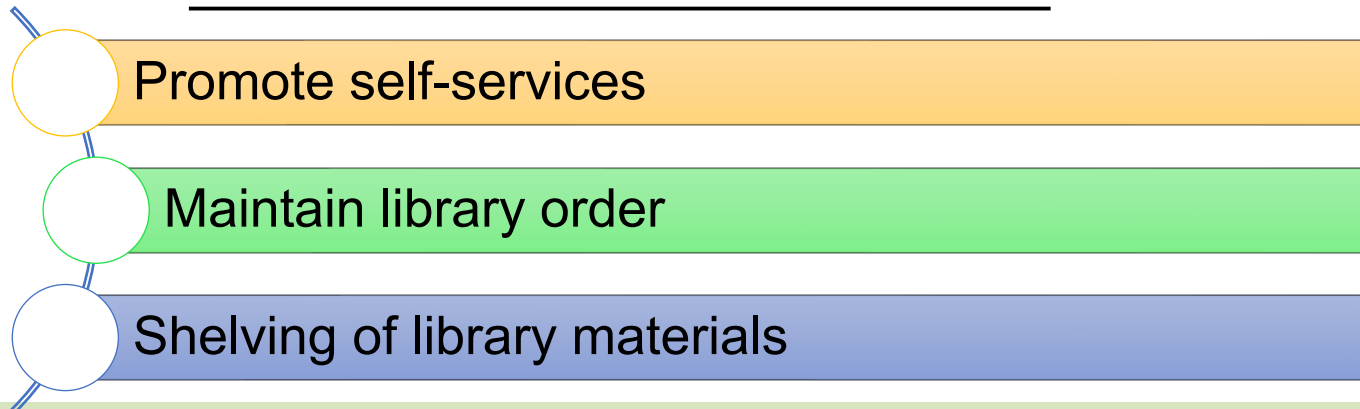
Supporting Staff

General Duties

Clerical Grade Staff



Cultural Services Assistants



Supporting Staff

Cultural Services Assistant II

Minimum Entry Qualifications

Completed **Form IV**, or equivalent; and

Attained a level of proficiency in **Chinese and English Languages** equivalent to **Form IV** standard.

“Pass” result in the **Basic Law and National Security Law Test**.

Supporting Staff

Cultural Services Assistant II

Successful candidates will be offered appointment either on trial or on probationary terms as appropriate

Starting salary: From MPS 1 (\$15,180) to MPS 8 (\$23,585)
[for reference only, it may be subject to changes]

The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made

Recruitment Advertisements

- Major local newspapers
- Homepages
 - ◆ Hong Kong Public Libraries
<https://www.hkpl.gov.hk/en/about-us/job-vacancies.html>
 - ◆ Leisure and Cultural Services Department
<https://www.lcsd.gov.hk/clpss/en/webApp/Jobs.do>
 - ◆ Civil Service Bureau
<https://www.csb.gov.hk/english/recruit/7.html>



Thank You



www.hkpl.gov.hk

