

HONG KONG LIBRARY EDUCATION & CAREER FORUM 2024

Special Libraries

Pearl LAM

Information Officer, Legal & Information Service
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Agenda

01 Definition - Special Libraries

02 Comparison – Academic vs Special

03 Brief Introduction – SH

04 Services Provided

05 Skills & Techniques Required

Definition - Special Libraries

Special Library

- ✓ A library established and funded by a commercial firm, private association, government agency, nonprofit organization, or special interest group to meet the information needs of its employees, members, or staff in accordance with the organization's mission and goals.
- ✓ The scope of the collection is usually limited to the interests of the host organization.

(ODLIS)

Definition - Special Libraries



HKTDC SME Centre



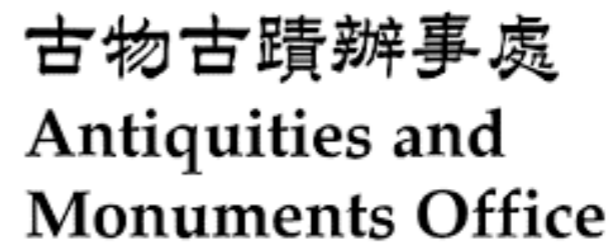
Judiciary Libraries



Maritime Heritage Research Centre



Hong Kong Film Archive Resource Centre



Hong Kong Heritage Discovery Centre – Reference Library

Difference - Academic vs Public vs special

Academic Library



Target Audience:
Colleges and Universities
students, staff and faculty

Collection:
Provide information and
resource for academic support

User Need:
Knowledge in academic
learning

Special Library



Target Audience:
Research and development
institutions, industrial and
business houses and special
groups of people

Collection:
Provide Updated and
significant information in the
concerned field

User Need:
Knowledge in specific
concerned field

Public Library



Target Audience:
General Public, Communities
of all sizes and types

Collection:
Provides information and
knowledge that is so essential
to functioning successfully in
today's information and
knowledge-based society

User Need:
Knowledge for life-long
learning

Brief Introduction – Stephenson Harwood

Stephenson Harwood is a law firm with over 1300 people worldwide, including more than 200 partners. Our people are committed to achieving the goals of our clients - listed and private companies, institutions and individuals.

Our headquarters are in London, with eight offices across Asia, Europe and the Middle East. In addition we have forged close ties with other high quality law firms and an integrated local law capability in Singapore and the PRC. This diverse mix of expertise and culture results in a combination of deep local insight and the capability to provide a seamless international service.

Key facts and figures



190+

Partners



1300+

People worldwide



49

Top ranking for individuals



8

Offices worldwide



40

Languages spoken by our staff

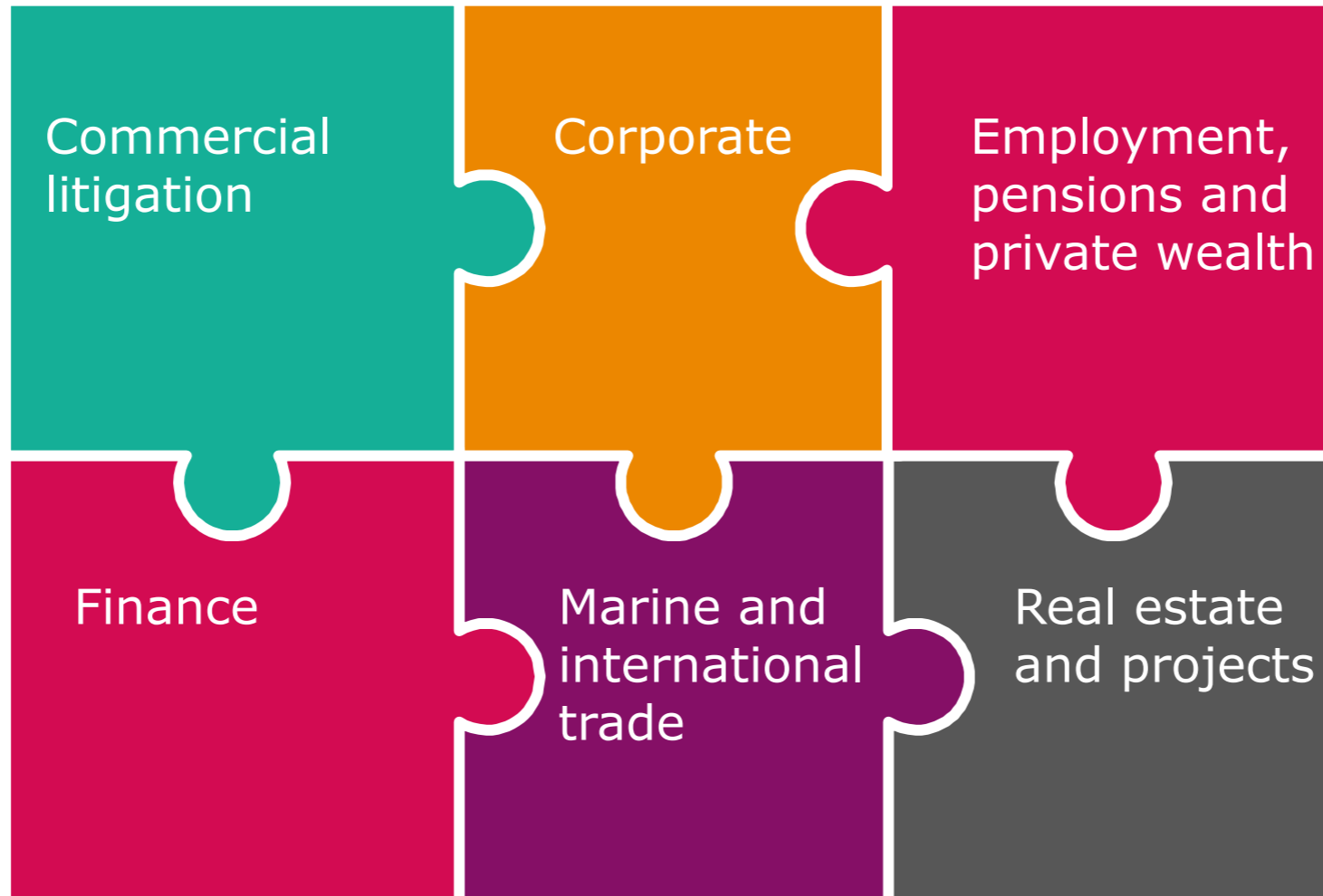


26%

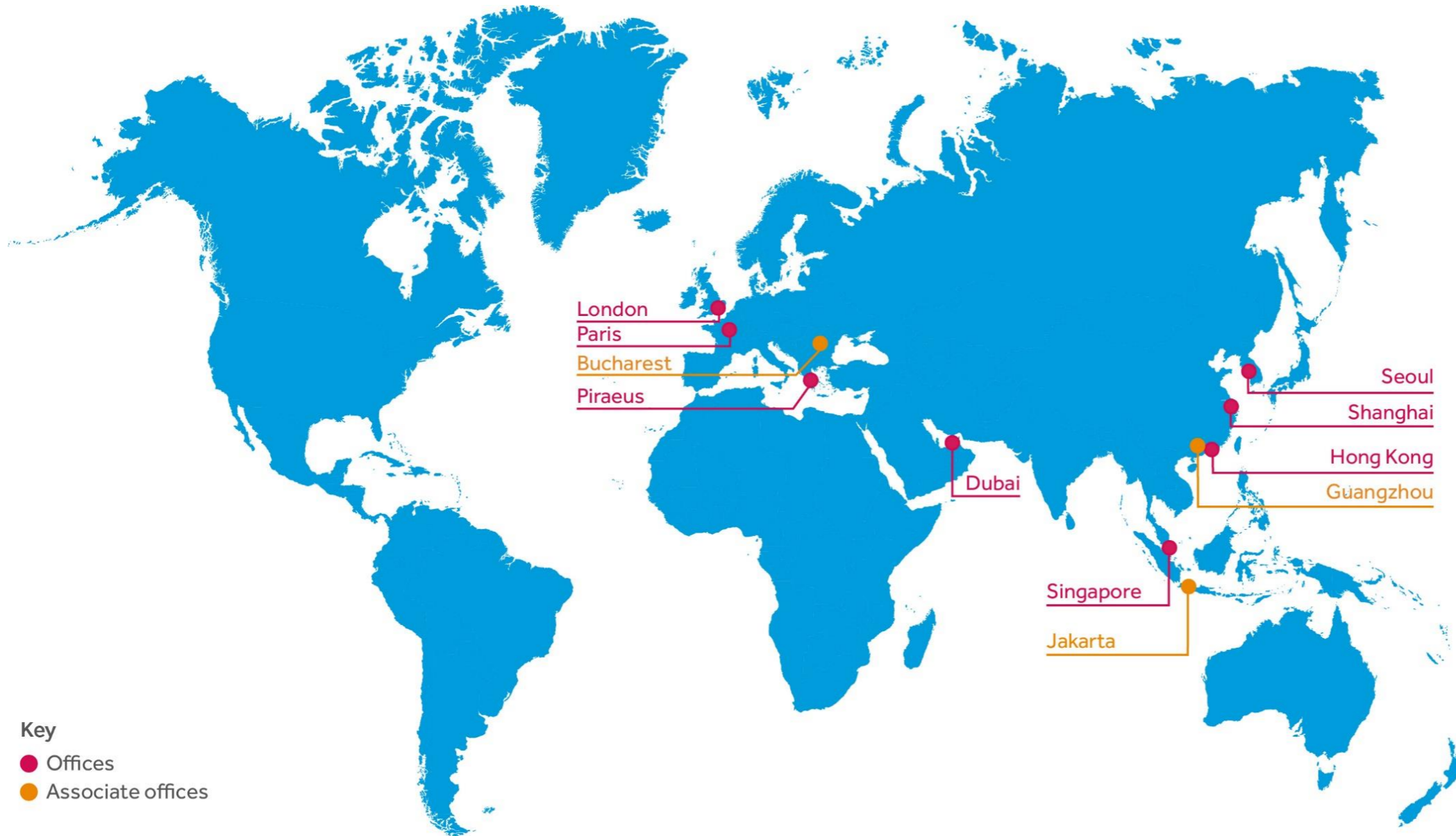
Of our people are based in Asia

Brief Introduction – Stephenson Harwood

We assemble teams with the right expertise to meet our clients' needs and draw on the highest calibre of talent to overcome the most complex issues.



Office locations



Key

- Offices
- Associate offices

200+

Partners

1300+

People worldwide

8

Offices worldwide

26%

Of our people based in Asia

Services Provided



Resource provided:

- Textbook in various subject and jurisdictions (UK, Hong Kong & PRC)
- Legislation – Laws of Hong Kong and Gazette
- Journal & Newspaper
- Legal Resource – Case, Report, Judgements
- Business and Company research database
- Electronic Resources in Key legal e-services

THOMSON REUTERS

PRACTICAL LAW™

Westlaw Asia™

Lexis Advance®
Hong Kong Research

 Lexis+® UK

Westlaw UK

i-law.com
Business intelligence | informa

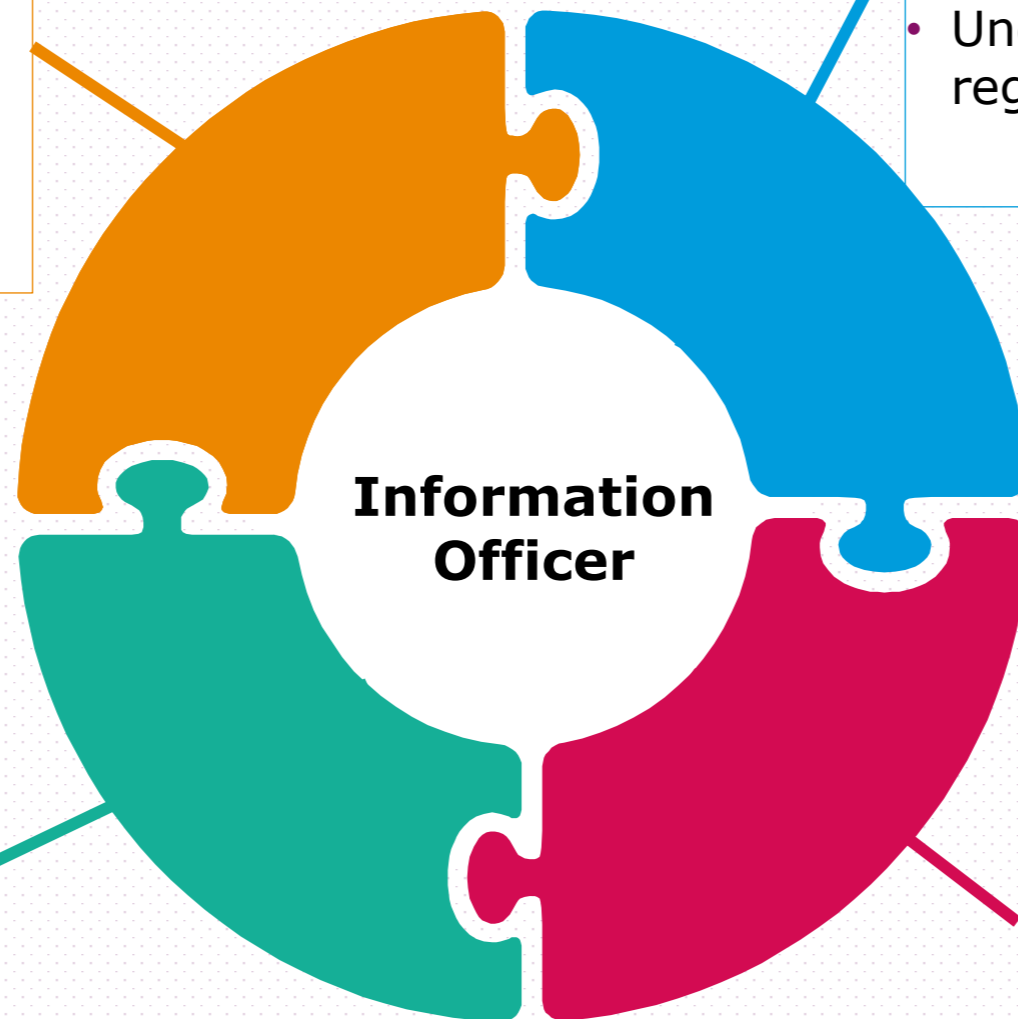
Skills & Techniques Required

Information Literacy Skills

- Identify Information needs
- Searching skills
- Evaluate the results
- Referencing

Knowledge in Particular Subject

- Understanding of subject coverage and information classification
- Alert in News and Industry trends
- Understanding in legislative and regulatory in different jurisdictions



**Information
Officer**

Communication & Handling Enquiry Skills

- Communication Skills
- Identify Information needs

Knowledge in Resource type and Coverage

- Use Case and Analyses
- Skills in using research tools
- Skills in legal, business, and scientific reference and research

Thank you

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Questions?